

NSMS Master Plan II Graduation Checklist

NSMS MS Plan II requirements : 32 Course Credits Total (Project or coursework option)	
NSMS 510 - Chemistry & Physics at the Nanoscale	3 credits
NSMS 512 - Characterization Methods for Nanostructures	3 credits
NSMS 518 - Synthesis of Nanostructures	3 credits
NSMS 519 - MEMS Transducer Devices and Technology	4 credits *
NSMS 550 - Social and Ethical Implications of Nanotechnology	1 credit *
STEM Elective	9 credits
Seminar * (You can substitute STEM Credits)	3 credits
Problems * (You can substitute STEM Credits)	6 credits
<b>TOTAL</b>	<b>32</b>

*Note* – The student must be enrolled in classes the semester before and of graduation. Once student begins taking thesis credits, the student must remain enrolled in thesis credits every semester until the manuscript is accepted. Thesis can be submitted no later than 90 days after passing the examination or the term graduation deadline, whichever comes first (see degree requirement deadlines).

**Review the Master’s Snapshot. All of the forms below can be found on the OGS Website: [www.unm.edu/grad](http://www.unm.edu/grad) –at OGS Forms as well as on the NSMS websites.**

Students approaching the end of their master’s program must complete and submit by the appropriate deadlines the following forms in order to graduate. **Note – 1 through 4 are submitted through the program office. You submit your thesis (and all required paperwork) directly to OGS.**

1. \_\_\_\_\_ **Program of Studies (POS) form for the Master’s Degree** – Please submit to OGS by the following deadlines: **March 1 for Summer term, July 1 for Fall term, and October 1 for Spring term.** Turning this form in late will delay your graduation. OGS must approve the POS before you can take the master’s examination.
2. \_\_\_\_\_ **Proposed Graduation List form (submitted by the graduate unit)** – You must notify your department graduate staff advisor before the last day of the term prior to the term in which you intend to graduate or by the department internal deadline for notification to graduate, whichever comes first. Submit the **Intent to Graduate** form.
3. \_\_\_\_\_ **Announcement of Examination form** – Please submit to OGS at least two weeks before your thesis defense or master’s examination is scheduled. In all cases, you must submit the results of the thesis defense or exam to OGS no later than two weeks after the announced date of the defense/examination.
4. \_\_\_\_\_ **Report of Examination (Results) form** – This form is due in OGS by the graduation deadline (see deadline dates below). Usually your advisor/committee chair or the department graduate staff person handles this paperwork. Check with your advisor/committee chair if you have questions about these forms.  
For Master Plan I-Thesis Defense – One **Report on Thesis or Dissertation form** (formerly known as the “Gray Sheet”) from each of your committee members is due in OGS by the graduation deadline.

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**Project based masters exam requirement:** Students must write a 15 page NSF style proposal. This proposal must be submitted to the program office for approval as well as to the students committee. The student will additionally present their project to their committee on studies.

**DEADLINES:** In order to graduate in a particular term, you must complete all your degree requirements, complete your thesis defense or master's examination, make all necessary revisions to your manuscript (if applicable) and have it accepted by OGS by the following dates:

**Spring Graduation - April 15 Summer Graduation - July 15 Fall Graduation - November 15**

NOTE: If any of the deadlines that appear on this sheet occur on a weekend or a holiday for which UNM is closed, the deadline will be moved to the next business day.